

	RISK	WHO IS AT RISK?	CONTROLS	LEVEL OF RISK	ACTIONS TO BE TAKEN
	Contact with individuals who have COVID-19 symptoms	staff, pupils, parents, visitors & contractors	<ul style="list-style-type: none"> ● Pupils, staff and other adults should follow public health advice on when to self-isolate and what to do. They should not come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (for example, they are required to quarantine). ● Anyone coming onto the site displaying COVID-19 symptoms, will be sent home. ● Anyone who becomes unwell in school with COVID-19 symptoms will be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' ● Parents/staff will be advised to arrange a COVID-19 test PCR test as soon as they arrive home. ● Individuals must self-isolate for 10 days from the date when their symptoms were first displayed and will not be permitted to return to school within that period, unless their test results are negative. ● Other members of the individual's household (including siblings who may also attend the school) no longer need to self-isolate; however, a PCR test will be advised. ● If a pupil is awaiting collection, they should be left in a room on their own if possible and safe to do so. A window should be opened for fresh air ventilation if possible. Appropriate PPE should also be used if close contact is necessary. Further information on this can be found in the use of PPE in education, childcare and children's social care settings guidance. Any rooms they use should be cleaned after they have left. If it is not possible to isolate them, they will be moved to an area which is at least 2 metres away from other people. If they need to go to the bathroom while waiting to be collected, they will use a separate bathroom (visitors' bathroom) if possible. Before being used by anyone else, the bathroom will be cleaned and disinfected. ● Staff on site have been invited to take part in the Lateral Flow Device testing to identify asymptomatic cases. Guidance has been provided to all staff regarding LFD testing procedures. ● Close contacts will now be identified via NHS Test and Trace. 	HIGH	staff, pupils, parents, visitors & contractors
	Contact between individuals and groups/ bubbles	staff, pupils, parents, visitors & contractors	<ul style="list-style-type: none"> ● Groups/bubbles are no longer in use. However, some of the controls previously in place will continue or be adapted due to their benefits to the children: <ul style="list-style-type: none"> ○ Assemblies will be held in phases to ease congestion and minimise any spread of infection ○ Movement around the schools site will be kept to a minimum ○ Break times and lunch times (and spaces used) will be staggered to ease congestion. ○ Drop-off and collection times will be staggered to prevent overcrowding of public areas. ○ Meetings will be carried out remotely as well as in person where appropriate. We will continue to be mindful of numbers of staff in spaces. 	HIGH	staff, pupils, parents, visitors & contractors

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	Personal hygiene and handwashing regimes	staff, pupils, parents, visitors & contractors	<ul style="list-style-type: none"> ● Staff and pupils will be encouraged and prompted to clean hands more often than usual and to wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly using disposable hand towels. ● As a minimum, pupils and adults will be expected to clean their hands when they arrive at school, when returning from breaks, when changing rooms, before and after eating, after toileting and after sneezing or coughing. ● Help is provided to children and young people who have trouble cleaning their hands independently, e.g. very young children or those with complex needs, especially where hand sanitiser is used, to prevent hazards such as ingestion. ● Pupils who use saliva as a sensory stimulant or who struggle with ‘catch it, bin it, kill it’ may also need more opportunities to wash their hands. ● Pupils with complex needs will be assisted as above to clean their hands properly. ● Education around cleanliness will follow government suggestions with use of e-Bug resources to support teaching children about hygiene measures ● Catch it, bin it, kill it signage will be displayed, discussed and understood in each class. Staff and children will use tissues when coughing or sneezing and then place the used tissue in the bin before washing hands. ● Hand sanitiser is available at Inventory points. 	HIGH	staff, pupils, parents, visitors & contractors
	Spread of coronavirus through Surface contamination	staff, pupils, parents, visitors & contractors	<ul style="list-style-type: none"> ● As part of an enhanced cleaning regime, frequently touched surfaces will continue to be cleaned more regularly than normal. ● Spray bottles of disinfectant will be clearly labelled with their contents and stored appropriately. ● Classroom resources may be shared and regularly cleaned. ● No water fountains will be in use. ● Children will be required to bring in a water bottle which they may refill from the tap. ● Children will be required to wear their PE kit on their PE days. ● Pupils will be limited on the amount of equipment they bring into school each day to essentials: lunch boxes, hats, coats, books. 	HIGH	staff, pupils, parents, visitors & contractors
	Ventilation of occupied spaces	staff, pupils, parents, visitors & contractors	<ul style="list-style-type: none"> ● Proper ventilation and regular air changes are an essential element in the prevention of the spread of the virus in enclosed environments. The school will ensure that mechanical ventilation systems are maintained and running effectively, with recirculated air turned off. ● Where mechanical ventilation systems are not working or not fitted, natural ventilation will be used (e.g. opening windows and propping open doors to classrooms from corridors and directly to the outside). 	HIGH	staff, pupils, parents, visitors & contractors
	Outbreaks of COVID-19	Staff, Pupils, Parents, visitors, contractors	<ul style="list-style-type: none"> ● If there is a substantial increase in the number of positive cases, we will contact Public Health England and may be advised to put into place contingency plans in order to break chains of transmission. 	MEDIUM	SLT Welfare team CP Officer

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	Extra-curricular provision	Staff, Pupils, Parents,	<ul style="list-style-type: none"> • Breakfast and after-school provision will continue. • After-school clubs will be reintroduced from October. 	MEDIUM	Community Liaison Officer
	Remote education	Staff, Pupils, Parents, visitors, contractors	<ul style="list-style-type: none"> • Remote education will be provided for any pupil absent from school where their attendance would be contrary to government guidance or legislation around COVID-19. This includes children who have tested positive but are asymptomatic and children who are abroad, and facing challenges to return due to COVID-19 travel restrictions. 	MEDIUM	All staff
	Clinical risk to individuals from COVID 19	Staff, Pupils, Parents, visitors, contractors	<p>Children All clinically extremely vulnerable (CEV) children and young people should attend their education setting unless they are one of the very small number of children and young people under paediatric or other specialist care who have been advised by their clinician or other specialist not to attend.</p> <p>Adults Clinically extremely vulnerable (CEV) people are advised, as a minimum, to follow the same guidance as everyone else. It is important that everyone adheres to this guidance, but CEV people may wish to think particularly carefully about the additional precautions they can continue to take.</p>	MEDIUM	All staff SLT HR